

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, May 22, 2019

Present: Daniel R. Lee, Chairman
Joshua Reilly, Vice-Chairman
Lindsay Vayda, Clerk
Pamela E. Campanella, Associate

Absent: Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
William J. Smith, Chief of Police
Stephan Hooke, Director, Emergency Communications
Lauren Mielke, Assistant Director, Emergency Communications
Christopher Pellitteri, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Lee in the Selectman Noel C. King Meeting Room, Floor 3R, Holbrook Town Hall, 50 North Franklin Street, Holbrook, MA 02343.

MINUTES:

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the regular session of Wednesday, April 10, 2019, as printed

VOTE: 4:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the executive session of Wednesday, April 10, 2019, as printed

VOTE: 4:0

MOTION: By Ms, Vayda, second by Ms. Campanella, that the Board of Selectmen accept the minutes of the regular session of regular session of Wednesday, April 24, 2019

VOTE: 4:0

Town Administrator Gordon reported that:

- Norfolk County Mosquito Control will be conducting late evening aerosol applications from about May 28th until the end of September
- The 2018 Consumer Confidence Report on the quality of the water is available on the Town's website and at the Town Hall
- The Joint Water Plant is still an issue while the Towns of Randolph and Holbrook deal with the Joint Water enabling legislation, which is over 100 years old
- Memorial Day will include a Road Race at 9:00 am, the annual Parade at 10:00 am, and ceremonies at the cemeteries. County Sheriff, Jerry McDermott, will be the guest speaker at Mary Wales Holbrook Park
- There are staffing issues in the Treasurer's office, and a temporary employee could be hired for the summer
- The two people that submitted proposals for the purchase of the former South School are preparing a presentation for a meeting on June 19th

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of May 22, 2019*

- The renovations downstairs in the Town Hall are complete
- The website is being created, including intranet
- The Council on Aging Advisory Committee is looking at all options
- The job description for the Director of Inspectional Services is in the works. The Board indicated they were okay with the H R Director posting the position

Civics Club Advisor Mary Clougher introduced Emma Pepe, the Kid Candidate for the Board of Selectmen. Miss Pepe will participate in the Memorial Day ceremonies.

Nancy Murphy, Chairman of the Holbrook Cultural Council, requested that the Selectmen appoint two new members of the Council. Ms. Becky Simulis and Ms. Paola Mabasa were present and introduced themselves.

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen appoint Becky Simulis and Paola Mabasa to the Holbrook Cultural Council, with terms to expire on May 22, 2022

VOTE: 4:0

Ms. Tracy Churchey of Shirley Street, was before the Board for approval of a block party on June 22nd. She introduced herself and explained that she assisted in running a block party last summer in the same neighborhood without incident. She is familiar with the requirements.

MOTION: By Ms. Campanella, second by Ms. Vayda, that the Board of Selectmen grant the block party request from Tracy Churchey of Shirley Street, for Saturday, June 22, 2019, with the following stipulations:

- That the hours of the party be 4:00 pm – 9:00 pm on June 22nd OR 1:00 pm – 6:00 pm on June 23rd
- That Tracy Churchey serve as the Emergency Contract for the event, contact the Public Safety Communications Center prior to any approved road closure, and provide a telephone number where she can be reached by Public Safety personnel, if necessary
- That the street be blocked by moveable barriers that allow for the passage of Fire and Emergency Medical Service vehicles in the event of an emergency
- No alcoholic beverages are to be consumed, stored, or displayed in the street. All age limits on consuming alcoholic beverages must be adhered to at all time
- There are to be no bonfires or any other non-cooking outside fires
- Upon the conclusion of the event, all barriers, trash, etc., are to be removed from the street
- It is recommended by the Fire Department that all parking be on one side of the street

VOTE: 4:0

Chairman Lee explained that there was a meeting about Old Castle and the noise in the Spring Street area, including trucks before 6:00 am. The residents want to make sure the by-laws of the Town are followed. Assistant Building Inspector Erik Erskine explained that they have done what has been asked of them. Old Castle uses heavy equipment to make concrete blocks, and they have to open the doors in

the middle of the night. Mr. Erskine said he took a tour last week, and they are looking at a new wall system for the outside. He will be getting an update on that wall. The Board of Selectmen will be attending a July 17th meeting of the Planning Board when Old Castle will be discussed. Mr. Gordon said the Planning Board is key because they have oversight over the Order of Conditions. Old Castle will be invited to attend the next Selectmen's meeting on this matter.

Lisa Topping of Avon complained that 84 Lumber has trucks speeding and idling at 5:00 am every morning.

Mr. Erskine said he spoke with Mr. Terry Edwards last week and asked him to watch his tenants and give them the hours of operation. In response to a question about the Town sending letters to the tenants, Mr. Erskine said the Town has to go after the owner of the property, not the tenants.

Chief Smith will follow up on any trucks idling over 5 minutes, and Assistant Inspector Erskine will provide an update at the next meeting.

A monetary donation was received for the Memorial Day Fund from the Holbrook Rotary Club.

MOTION: By Ms. Vayda, second by Mr. Reilly, that the Board of Selectmen accept a donation from the Holbrook Rotary Club, in the amount of \$100.00, to be deposited in the Memorial Day Fund to pay for flowers for Mary Wales Holbrook Park

VOTE: 4:0

Selectman Campanella resigned from two committees she was appointed to while Chairman. Mr. Lee will now fill these positions.

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen appoint Chairman Daniel Lee to the Permanent School Building Committee, to fill the Local Chief Executive Officer's position, with a term to expire on June 30, 2021

VOTE: 4:0

MOTION: By Ms. Vayda, second by Ms. Campanella, that the Board of Selectmen appoint Chairman Daniel Lee to the Local Emergency Planning Committee, with a term to expire on June 30, 2019

VOTE: 4:0

Approval of the issuance and sale of General Obligation Bond Anticipation Notes (BAN) in the amount of \$6,780,000.00, to include \$5,570,000 for the new Pre-K – 12 School, \$700,000 for the purchase and installation of water meters, and \$510,000 for the traffic signalization at Weymouth, Pine and Sycamore Streets.

MOTION: Made and seconded:

I, the Clerk of the Board of Selectmen of the Town of Holbrook, Massachusetts, certify that at a meeting of the board held May 22, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that we hereby determine, in accordance with G.L. c. 70B, that the amount of the cost of the school project authorized by a vote of the Town passed on October 22, 2014 (Article #14) not being paid by the school facilities grant is at least \$47,621,340 and we hereby approve of the issuance of notes and bonds in such amount under said G. L. c. 70B.

Further Voted: to approve the sale of \$6,780,000 2.00 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated May 31, 2019, payable May 29, 2020, to Jefferies LLC at par and accrued interest, if any, plus a premium of \$25,086.00.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 8, 2019, and a final Official Statement dated May 15, 2019, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Note from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: May 22, 2019

VOTE: 4:0

It was discussed that the Council on Aging Coordinator resigned, effective June 30, 2019. Supt. Pellitteri reported that the Department is completing work for the parade on Memorial Day, and the Girl Scouts will be planting flowers in the Park. He will be getting an update on the water treatment plant tomorrow.

Chief Smith reported that the new recruit will begin the academy on September 8th.

Director Hooke reported that training is ongoing. The construction of the new communications building will go out to bid next week.

Mr. Thiago Barros, a gentleman who would like to solicit door to door in Holbrook, came before the Board. He was told that he would need to file an application with the Selectmen's office, to be considered at an upcoming meeting.

Resident Cheryl McAvenia expressed a concern that no one knows why the Council on Aging Coordinator is resigning.

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of May 22, 2019*

MOTION: At 8:25 pm, made and seconded, to adjourn to executive session to discuss strategy and/or conduct negotiations with non-union personnel (Deputy Police Chief), and to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual (PWD) and return to open session

ROLL CALL VOTE: Ms. Vayda – Yes
Mr. Lee – Yes
Mr. Reilly – Yes
Ms. Campanella – Yes

8:48 pm: RETURN TO OPEN SESSION

Board returned to open session to adjourn the meeting. No votes were taken.

MOTION: At 8:49 pm, by Ms. Vayda, second by Mr. Reilly, to adjourn the meeting
VOTE: 4:0

Lindsay Vayda, Clerk

Documents:
Minutes
CCR notice
Cultural Council appointment requests
Block party request
BAN motion